

EURO-USA France Import

We do not need originals. Please send all paperwork by Scan/Fax.

If you are moving to France for the first time or after at least one year abroad, you will be able to import your goods and possessions duty-free. Used household goods are duty free if they have been in the owner's possession and used for at least 6 months. They should be for the owner and the residence in France should be his main residence. To do so, the French customs authorities require you to provide five pieces of documentation.

- **1.Non-Resale form**
This form states that the goods you bring into France are for your personal use and not destined for sale to another party.
- **2.Valued inventory**
Detailed Inventory in French with values expressed in EUROS, dated and signed by Importer. This form gives the French customs department a quick itemized overview of the nature of your goods, such as sofas, chairs, etc., and their estimated values.
- **3.Copy of your passport**
A high-resolution scanned and printed copy would be better quality. If a couple is moving together, it is a good idea to include copies of both parties' passports.
- **4. Proof of residence in France** (electricity bill, telephone bill, etc.)
This document proves that you have a legal residence in France. It can consist of a French electricity or telephone bill or a contract of sale or open-ended rental on a property in France.
- **5.Change-of-residence certificate** (French embassy or consulate)
This must be obtained before you leave, from the French embassy or consulate in your country of origin. It should state that you have spent the previous twelve months outside France. This document is obligatory for customs. However, if you are moving for professional reasons, a letter from your company's human-resources department, stating why and when you are coming to France, will suffice only for shipment via Port Le Havre.
- **6. Vehicles / Motorbikes**
Vehicle should be mentioned on inventory of household goods with registration number. The original registration card (original titles), proof of ownership (purchase Invoice, bill of sale clearly stating price and customer's name) are requested. These documents should ONLY be sent to EURO-USA France AFTER customs clearance in the country of origin. Insurance certificate from French insurer might be requested.

To be customs duties exempted and inbound car or motorbike, shipper must have lived out of the European community for more than one year. The car is not and will not be registered for a commercial use. The car should be in possession of shipper for more than six months, running from date of purchase of vehicle to date of departure of the shipper from the origin country.

EUROUSA FRANCE

5-7 Rue de l'Alma, 92600, Asnieres sur seine, France.

Email : paris@eurousafrance.com Website: www.eurousafrance.com

Office: +33 (0) 0141117582 Fax: +33 (0) 177754586

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The client can drive his car / motorbike as soon as it is customs cleared. The car/ motorbike has to be registered within a delay of 4 months, and should be examine by the French technical department "Services de Mines". Then the car has to be registered at the "Prefecture" (shipper's place of residence).

If shipper is allowed to enter his automobile in France free of duties and taxes, he has to keep the car for more than 12 months. After this delay he can sell his car.

If shipper imports a brand new vehicle to France, or an automobile he doesn't have for more than 6 months, he will have to pay duties and taxes at the time he imports the vehicle.

New household goods bought *less than 6 months* prior to the move, are subject to 19.6% VAT, plus duties about 12%. If you are moving to a *secondary residence*, you have to pay 19.6% Vat, as well as customs fees around 12% of your value declared.

Prohibited items: arms, weapons, ammunitions and explosives. Products issued from animals (ivory, tortoise shell...). Fauna & flora species threaten from disappearance as well as all products issued from them. Narcotics, drugs.

Free entry clearance takes 3 to 4 days from arrival of the shipment. The attendance for customer is not required for customs clearance.

Enclosed you will find a set of customs documents: non-cession documents, French value inventory, and delivery form for you to complete mail to our office prior to your departure along with a copy of your passport and the necessary documents for customs.

Finally, please complete the delivery info as best as you can in order to felicitate the smoothness of your relocation.

Should you have any queries or concerns regarding the forms please feel free to contact our office for further advice or clarification.

Import Contacts:

Sabrina Castro / Simon Kirby

E-mail: paris@eurosafrance.com

Tel: +33 (0)1.41.11.75.82

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Address: *5-7 Rue de l'Alma, 92600, Asnières sur seine, France*

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Inventaire pour la Douane Française
Inventory for French Customs

Nom / Name :

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En provenance / Origin :

Type d'expédition : Aérien Mer Route
Shipment type : Air Sea Road

Les valeurs doivent être en EUROS
Values must be in EUROS

Quantité/ Quantity	Descriptif / Description	Valeur / Value €
	Canapé / Sofa	
	Fauteuil / Armchair	
	Table basse / Coffee table	
	Meuble de salon / Living room furniture	
	Vaisselle / Kitchen ware	
	Verres / Glass ware	
	Porcelaine / China ware	
	Meuble de cuisine / Kitchen furniture	
	Buffet / Sideboard	
	Table / Table	
	Chaise / Chair	
	Meuble de salle a manger / Dining room furniture	
	Lit à deux personnes / Double bed	
	Lit / Single bed	
	Table de nuit / Bedside table	
	Berceau / Crib	
	Table à langer / Baby changing table	
	Parc d'enfants / Play pen	
	Commode / Dresser	
	Armoire / Wardrobe	
	Meuble de chambre / Bedroom furniture	
	Tapis / Rug	
	Tableau / Picture	
	Lampe / Lamp	
	Téléviseur / Television	
	Etagère / Shelf unit	
	Chaise / Chair	
	Bureau / Desk	
	Chaîne hi-fi / Stereo hi-fi	

BON DE NON CESSION

Je, soussigné,
I,

Sollicite l'admission en franchise des objets repris à l'inventaire ci-joint et je déclare :

ask for the duty free entry of the items indicated on the attached inventory and I certify :

- Que ces objets qui sont ma propriété depuis plus de 6 mois sont bien destinés à mon usage personnel ;
- ***That I own these items for more than 6 months and they will be for my personal use ,***

- Que j'ai pris connaissance des interdictions figurant à l'article 34 de l'arrêté du 18 novembre 1950 aux termes desquels les objets admis en franchise ne peuvent :
- ***I am aware of the restrictions indicated - § 34 of the law text of november 18th, 1950 – indicating that the duty free items can not :***
 - être utilisés à d'autres usages que ceux en vue desquels la franchise a été accordée ;
 - ***be used for other purpose that the one for which duty free entry has been granted ;***

 - être cédés ou prêtés à titre gratuit ou onéreux pendant un délai d'un an compté à partir de la date d'enregistrement de la déclaration d'importation sans avoir acquitté les droits et taxes en vigueur au moment de la cession ou du prêt.
 - ***Can not be lend, sold with or without payment during one year after the customs clearance date otherwise taxes and duties will be due at the rate of the selling/lending date.***

Fait à
City of issue

Le
Date

Signature



SHIPPER'S INFORMATION FORM

**Please complete this form with the information that you have available at this time.*

**Merci de remplir ce formulaire avec vos coordonnées disponible actuellement.*

Shipper's name/nom: _____

Origin address/l'adresse de départ: _____

Code: _____
Floor/Etage: _____
Notes: _____
Phone: _____ **/Work :** _____ **Cel :** _____

Destination address/l'adresse de livraison: _____

Code: _____
Floor/Etage: _____
Notes: _____
Phone: _____ **/Work :** _____ **Cel :** _____

Temporary address (If necessary)/l'adresse temporaire (si nécessaire):

Temporary phone:

Phone:

Mobile:

Fax:

E-mail:

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ADDITIONAL DELIVERY INFORMATION

In order for us to establish your requirements we would ask that you kindly complete the following questionnaire, and return this to our office with any other documents that we have requested.

Delivery address: Zip Code: Door code: Floor: Notes:	Your Name: Telephone: Work: Mobile: Email:
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Delivery Details:

We need to establish if our vehicle can park directly outside your home, that there are **no restrictions**.

Access to Residence:

On occasion we cannot gain access to the residence due to low bridges, narrow roads, steep hills or slopes. We therefore need to utilise a shuttle vehicle (a smaller vehicle that can access your property easier than a large articulated vehicle). When this occurs we do charge a fee, dependant upon circumstances and location. *If you feel that this may apply for your delivery YOU MUST contact an Import coordinator to discuss further.*

My residence is:

Please tick as applicable House Town House (3 floors) Apartment on the street side of the building so an outside hoist is possible. Apartment windows on the inside courtyard of the building

My residence is on the floor, you can access this via the elevator which has a weight limit of kgs with maximum people allowance of We have NO elevator in the building.

The facilities manager /gardien at the building is called and her/his telephone

Please state the length of walk from the vehicle **IF IT EXCEEDS 50ft / 17yds.**

Is there anything in your shipment that is particularly heavy that we may NOT be aware of? E.g. any items that you know or believe may require more than two porters to lift, or any goods that will require specialist lifting equipment at destination?

Please note we include rates for second floor only, we reserve the right to charge for any deliveries in full or part to residence above the second floor. We exclude accessing residences via windows, spiral stair cases or external stairways that do not meet adequate safety standards.

Is there any further information that we should be aware of?

CHECKLIST

Completed + signed all customs documents	<input type="checkbox"/>	My residence details completed	<input type="checkbox"/>
Acceptance form returned	<input type="checkbox"/>	Additional information details completed	<input type="checkbox"/>
These delivery details completed	<input type="checkbox"/>	export and import customs forms completed	<input type="checkbox"/>
Access to residence details completed	<input type="checkbox"/>	insurance amount given and forms completed	<input type="checkbox"/>

I confirm that the above information is true and correct to the best of my knowledge. I fully understand that I may be liable to additional costs should the details provided prove to be wrong or misleading on the day of my move.
Deliveries carried out as per Terms & Conditions available upon request

Signed: _____ Date: _____